



Document name: Purchase Requisition

Date: 18 Jan 2022

ITEM NAME	ITEM CODE	QTY	UNIT PRICE	DISC.	TOTAL
Plexi Box	DC1-0351	1	34.99	0.00	34.49
Markers Set	DC1-0251	2	20.49	0.00	20.49
Pentel Pen Black	DC1-0248	15	1.90	0.00	28.50
Desk Organiser	DC1-0511	3	23.89	0.00	71.67
A4 Copier Paper	DC1-0005	5	3.59	0.00	17.95
Instant Cappucino Deluxe	DC2-1020	2	15.49	0.00	30.98
Commemorative Gift	DC2-1023	1	23.89	0.00	23.89

Deliver Location:

111 Upper Changi Ave
#12-23
S486111

Deliver Date:

25 Jan 2022

Authorised signature